



Forest Heath District Council

Cabinet Decisions Notice

(Published: Thursday 24 May 2018)

The following decisions were taken by the Cabinet on **Tuesday 22 May 2018** and, if not called in by Councillors, will come into operation on Monday 4 June 2018. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Friday 1 June 2018.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@forest-heath.gov.uk. Contact may also be made via Democratic Services, Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Bury St Edmunds Suffolk, IP28 7EY

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 CAB/FH/18/028	None	<u>Building Control Resourcing</u> RESOLVED: That:- <ol style="list-style-type: none">Approval be given to increase the permanent establishment of the Building Control Service by one Full-Time Equivalent (FTE).Having approved Recommendation 1. above, an additional £57,000	In order to achieve the priorities and objectives set out in the recently reviewed Development Plan for the Building Control Service, the Cabinet recognised the importance of ensuring suitable capacity and resilience was put in place to meet the current service demand and to support service improvement and growth.	Not to increase the establishment. This would, however, restrict capacity to meet growth demand and not address resilience of the Team.	<u>Portfolio Holder:</u> Cllr Lance Stanbury 07970 947704 <u>Officer:</u> David Collinson Assistant Director (Planning and Regulatory) 01284 757306

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		<p>corporate savings/income target be added to the revenue budgets in order to create the funding required to support the additional post.</p>			
<p>Item No. 6 CAB/FH/18/029</p>	<p>None</p>	<p><u>Report of the Anglia Revenues and Benefits Partnership Joint Committee: 27 March 2018</u></p> <p>RESOLVED:</p> <p>That the content of Report No: CAB/FH/18/029, being the report of the Anglia Revenues and Benefits Partnership Joint Committee, be noted.</p>	<p>The report set out the decisions which had been made by the Anglia Revenues and Benefits Partnership Joint Committee at their meeting on 27 March 2018.</p>	<p>The Anglia Revenues and Benefits Joint Committee had considered the options in detail at their meeting on 27 March 2018.</p>	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 07904 389982</p> <p><u>Officer:</u> Jill Korwin Director 01284 757252</p>
<p>Item No. 7 CAB/FH/18/030</p>	<p>None</p>	<p><u>Report of the Extraordinary Overview and Scrutiny Committee: 16 April 2018</u></p> <p>RESOLVED:</p> <p>That the content of Report No: CAB/FH/18/030, being the report of the Extraordinary Overview and Scrutiny Committee, be noted.</p>	<p>The report set out the decisions which had been made by the Extraordinary Overview and Scrutiny Committee on 16 April 2018.</p>	<p>The Overview and Scrutiny Committee had considered the options in detail at their meeting on 16 April 2018.</p>	<p><u>Chairman of the Committee:</u> Cllr Simon Cole 07974 443762</p> <p><u>Officer:</u> Christine Brain Democratic Services Officer (Scrutiny) 01638 719729</p>

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Item No. 8 CAB/FH/18/031	None	<p><u>Report of the Overview and Scrutiny Committee: 19 April 2018</u></p> <p>RESOLVED:</p> <p>That the contents of Report No: CAB/FH/18/031, being the report of the Overview and Scrutiny Committee, be noted.</p>	The report set out the decisions which had been made by the Overview and Scrutiny Committee at their meeting on 19 April 2018.	The Overview and Scrutiny Committee had considered the options in detail at their meeting on 19 April 2018.	<p><u>Chairman of the Committee:</u> Cllr Simon Cole 07974 443762</p> <p><u>Officer:</u> Christine Brain Democratic Services Officer (Scrutiny) 01638 719729</p>
Item No. 9 CAB/FH/18/032	None	<p><u>Annual Review and Appointment of the Cabinet's Working Group, Joint Committees/Panels and Other Groups</u></p> <p>RESOLVED:</p> <p>That:- <u>Current Cabinet Working Group: Forest Heath District Council Membership only</u></p> <p>1. (a) The Local Plan Working Group continues to operate at the present time in accordance with its current Terms of Reference, as detailed in Appendix A to Report No: CAB/FH/18/032.</p>	The Cabinet had undertaken a review of the membership and the Terms of Reference of its Working Group, Joint Committees/Panels and other Groups for the year 2018/2019. The existing/proposed Terms of Reference were set out in Appendices A to E of the report.	Not to undertake a review, however, it was considered sensible to review the purpose of the Cabinet's Working Group, Joint Committees/Panels and other Groups to ensure they remained productive and in line with the Council's strategic priorities.	<p><u>Portfolio Holder:</u> Cllr James Waters 07771 621038</p> <p><u>Officer:</u> Leah Mickleborough Service Manager Democratic Services/ Monitoring Officer 01284 757162</p>

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		<p>(b) The future direction of the Local Plan Working Group, as outlined in Section 1.2.2 of Report No: CAB/FH/18/032, be noted.</p> <p><u>Current Joint Panels and Steering Group: Joint Membership with St Edmundsbury Borough Council</u></p> <p>2. That the Growth and Innovation Group continues to operate in accordance with its amended Terms of Reference contained in Appendix B to Report No: CAB/FH/18/032.</p> <p>3. The Future Governance Steering Group continues to operate in accordance with its current Terms of Reference contained in Appendix C.</p> <p>4.</p> <p>(a) The West Suffolk Joint Health and Safety Panel and the West Suffolk Joint Staff Consultative Panel continue to operate in accordance with their current Terms of</p>			

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		<p>Reference contained in Appendices D and E to Report No: CAB/FH/18/032 respectively.</p> <p>(b) Periodical meetings of the Joint Panels continue to be scheduled as and when required, but with regard to the discussion outlined in Section 1.3.18.</p> <p><u>Joint Committees: Anglia Revenues and Benefits Partnership Joint Committee</u> 5.</p> <p>(a) The Portfolio Holder for Resources and Performance be re-appointed as the full Member and the Portfolio Holder for Operations and the Leader of the Council be re-appointed as the two substitute Members to the Anglia Revenues and Benefits Partnership Joint Committee for 2018/2019.</p>			

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		<p>(b) The proposal to establish and appoint to a Joint Executive (Cabinet) Committee for consideration by Council at its Annual Meeting on 9 May 2018, be noted.</p> <p>(c) Should any future changes to membership of the bodies listed in (a) and (b) above be required during 2018/2019, the Service Manager (Democratic Services) be requested to exercise their existing delegated authority to appoint on the nomination of the Leader of the Council.</p> <p><u>Other Informal Working Groups</u> 6.</p> <p>(a) The Cabinet’s existing informal Working Groups be retained as indicated in Section 1.6.2 of Report No: CAB/FH/18/032.</p> <p>(b) Provided that resources are available to support</p>			

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		<p>them, further informal task-and-finish working groups continue to be established to consider specific issues as required throughout 2018/2019.</p> <p><u>Joint Committees/Panels</u></p> <p>7.</p> <p>(a) Forest Heath District Council's membership (including substitutes) of the Local Plan Working Group, Future Governance Steering Group, West Suffolk Joint Health and Safety Panel, West Suffolk Joint Staff Consultative Panel, as set out in Table 1 of Appendices A, C, D and E respectively, be re-appointed for 2018/2019.</p> <p>(b) Should any future changes to membership of the bodies listed in (1) above be required in the remainder of 2018/2019, the Service Manager (Democratic Services) be</p>			

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		<p>requested to exercise their existing delegated authority to appoint on the nominations of Group Leaders.</p> <p>(c) Such appointments be made on the basis of political balance requirements, where applicable and identified in Report No CAB/FH/18/032.</p> <p><u>Political Balance and Appointment of Membership 8.</u></p> <p>(a) Forest Heath District Council's membership (including substitutes) of the Local Plan Working Group, Future Governance Steering Group, West Suffolk Joint Health and Safety Panel and the West Suffolk Joint Staff Consultative Panel, as set out in Table 1 of Appendices A, C, D and E respectively, be re-appointed for 2018/2019.</p>			

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		<p>(b) Should any future changes to membership of the bodies listed in (a) above be required for the remainder of 2018/2019, the Service Manager (Democratic Services) be requested to exercise their existing delegated authority to appoint on the nominations of Group Leaders.</p> <p>(c) Such appointments be made on the basis of political balance requirements, where applicable and identified in Report No: CAB/FH/18/032.</p> <p><u>Re-appointment of Representatives to Outside Bodies</u></p> <p>9. The Members stated in Section 1.7.2 of Report No: CAB/FH/18/032 be re-appointed as 'Observers' to the respective outside bodies listed and to <u>NOTE</u> the Leader or ex-officio appointments to the project or partnership groups listed in Section 1.7.3.</p>			

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Item No. 11 CAB/FH/18/034	Cllr Andy Drummond (Pecuniary Interest)	<p><u>Solar for Business - Participation of Members and Officers</u></p> <p>RESOLVED:</p> <p>That consent be given for Councillor Andy Drummond to receive the discounted energy sales in accordance with the provisions of the Solar for Business Scheme.</p>	<p>Where an Officer or Member had a strong interest in any application for approval by the Council, the appropriate level of probity was ensured by requiring that the application be considered in public by the relevant Committee.</p> <p>Councillor Andy Drummond had made a request for his business to receive solar power through the Council's Solar for Business Scheme at the tariff offered to other participants. Therefore, it had been considered that the Cabinet was, therefore, the most appropriate Committee to consider this request.</p>	Not giving consent to Councillors of the Council to participate in the Solar for Business Scheme.	<p><u>Portfolio Holder:</u> Cllr Lance Stanbury 07970 947704</p> <p><u>Officer:</u> Peter Gudde Service Manager (Environmental Health) 01284 757042</p>

Jennifer Eves
Assistant Director (HR, Legal and Democratic Services)
24 May 2018